

SWINFORD NPAC

Minutes of the meeting of Swinford NPAC held on Tuesday 17th October 2017 at Swinford Village Hall at 7.30pm

The meeting opened at 7.30pm.

Present: Tina Briars (Chair), Jane Robson, Brian Clapham, Dave Havergill, Graham Mold, David Steele, John Wiggins and Martin Wright

Also present was Katherine Clarke (Parish Clerk)

1. Apologies for absence

Apologies for absence were received from Clare Waters, Lawrence Osborne and Anthony Hannant.

2. Declarations of Interest

No declarations of interest were received.

3. To sign as accurate the minutes of the meeting held on 12.09.17

Brian Clapham **proposed** and Jane Robson **seconded** that the minutes of the meeting held on 12.0.17 were accepted as a true record, **all agreed**. The Chair signed the minutes.

4. To discuss and approve timeline and communication strategy for the Neighbourhood Plan now that it has been submitted to Harborough District Council

The Neighbourhood Plan has now been submitted to Harborough District Council (HDC).

As the policies in the Plan have changed since the Strategic Environmental Assessment (SEA) was undertaken HDC has decided to undertake a second SEA. It is not envisaged that the outcome of the second SEA will be any different to the first.

The proposed dates provided by HDC for the Regulation 16 Consultation are 01.11.17 to 14.12.17, the dates will be confirmed by HDC over the forthcoming days.

The following actions were agreed:

- Newsletter – distribution of a newsletter to all households in the village giving a brief update on the status of the Plan, key points included in the Plan and where to look for information. The newsletter will be distributed during the Regulation 16 Consultation.
- Village Groups – NPAC will contact the various village groups and offer to meet with them to explain the key points of the Plan. Contact will be initiated via a letter from the NPAC Chair during the Regulation 16 Consultation.

The NPAC will meet early in 2018 to discuss next steps which will include further newsletters and the distribution of information regarding the Independent Examiners findings and the Referendum.

5. Meeting open to the public

No members of the public present.

6. Any Other Business

None.

7. Date and time of next meeting

The date and time of the next meeting is Wednesday 10th January 2018 at 7.30pm.

The Chair closed the meeting.

Minutes signed as accurate by Cllr Graham Mold on 06.03.18.