

## SWINFORD PARISH COUNCIL

### Neighbourhood Plan Advisory Committee Meeting Minutes - 30 January 2017

Members present: Tina Briars (TB, Chair), J Robson (JR), Graham Mold (GM), Lawrence Osbourne (LO), David Steele (DS), Clare Waters (CW) and Helen Denton-Stacey (HDS, Parish Clerk).

#### 1. Apologies

Brian Clapham (BC), Anthony Hannant (AH) and Martin Wright (MW).

#### 2. Declaration of Interest

None.

#### 3. Approval of Previous Minutes

No minutes to approve as previous meeting was a working party meeting.

#### 4. Parishioner's Time - 3 Parishioner's Present

Simon Ragsdale would like a response of the consultation feedback from the theme groups, TB confirmed this would be discussed in detail during tonight's meeting.

#### 5. Theme Group Feedback

Environmental stated that they had made some amendments to their section of the draft policy, this included responses from the consultation event. Some parts of the local green space have been amended.

CFAT stated there was one update to be made on their section this was a community action with regards to speeding.

Housing confirmed there had been two landowner meetings, they had made amendments to 5a & 5b, this included 40% of new houses to be affordable, although the village has asked for 30% GM states this could provide an issue with HDC guidelines, GM has contacted HDC and is awaiting a response.

#### 6. Report of Consultation Event

TB gave report of consultation event this was attended by 70 people over the two days this equated to roughly 1/3 of households.

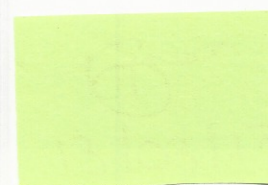
The group then went through each group feedback that had been collated, this included amending policies and giving responses to the consultation, two consultation feedback forms were received after the event by two parishioners' these were included in the feedback discussion.

See Appendix 1 for further detail.

#### 7. Consideration of Pre-Submission Draft of the Neighbourhood Plan

The group agreed that each theme group would make the amendments needed and send to Jane for her to collate to create the final policy. TB is then to go through the policy and double check amendments before sending to GK and submitting to be added to website by HDS.

**Resolved: JR proposed TB seconded All agreed.**



### **8. Materials to be Uploaded to Website for Consultation with stakeholders**

JR is to provide a list of all the documents that need to go onto the website to discuss at the PC meeting on 7 February 2017.

**Resolved: JR proposed TB seconded All agreed.**

### **9. Finance & Accounts**

- a) To note the financial situation as at 30 January 2017 (to be tabled at the meeting)  
HDS reported that there was £821.00 left in the account, this was after all payments that are current have been paid. JR confirmed that a windfarm grant application had been made for the NP for £3,000.00.
- B To discuss payments to be made.  
There are two payments to be made as follows  
£35.00 for Minuteman for the consultation event leaflet and £131.00 for the draft policy this is to be approved at the PC meeting.

### **10. Matters Arising from Last Meeting**

JR advised that the updates would be included in the next newsletter.

### **11. Date and Time of Next Meeting**

Monday 6 March 2017 at 19:30hrs.

The meeting was declared closed at 21:39hrs.

