

Community Facilities, Amenities and Transport Theme Group Notes

8th August 2016

Present: Martin Wright, Allan Jones, Tina Briars.

Apologies: Aimi Sewell and Karen Edwards (Your Locale).

TB informed the group that she had yet to start writing the draft policy for review due to unexpectedly having less free time than anticipated, this was not a problem given current overall timescales.

TB stated that she felt it would be better if it was a team effort to pull together the information from the emerging issues template before she actually wrote up the draft policy. The team proceeded to review the draft policy section requirements against the emerging issues template.

TB has instigated contact with the Head of Swinford School to obtain more background information around vehicle access to the school and is waiting for a reply.

TB informed AJ and MW that AS had let her know that she would not be able to attend any further meetings due to an unpredictable work schedule but had committed to reviewing the draft policy remotely when it was ready.

To Do:

TB to make further contact with Head of Swinford School.

TB to start writing draft policy.

Next Meeting

To be confirmed.