

SWINFORD PARISH COUNCIL

Minutes of Neighbourhood Plan Advisory Committee meeting 11 08 2016

Members present: Tina Briars (TB) (chair) J Robson (JR) Graham Mold (GM) Lawrence Osbourne (LO) Martin Wright (MW) Helen Denton-Stacey (HDS) (Parish Clerk)

**TB raised procedural motion as per standing order paragraph 9 stating all agenda's should have full descriptions, this was suspended as per 25A of standing order's
JR proposed to suspend LO seconded, Voted unanimously.**

1. Apologies

Brian Clapham, Anthony Hannant

2. Declaration of interest

None

3. Approval of Previous minutes Wednesday 13th July

Changes made to Section 7 by TB as follows . The project will need to set aside a sum for the 'condition statement' where the draft plan must be examined to make sure that it complies with local and national plans.

Approved unanimously TB signed.

4. Matters arising from last meeting

HDS to check Awards for All spend deadline

Item 12 TB to send HDS environmental notes from Skanska meeting on environmental site to be uploaded to website.

5. Parishioner's Time

None

6. Theme Group Feedback

Discuss progress made within the groups

TB read NPAC report with group updates, these are on parish website, GM gave housing update the report is to be compared with other group findings to produce full report, these are on the parish website. JR gave environmental update JR explained they had attended a meeting with Skanska to discuss environmental sites they have added and have emailed the map to DS, CW has completed ridge and furrow, footpaths and woodland surveys, this resulted in the finding that there is a lack of woodland within the Parish.

TB gave CFAT update there was a village walkabout on 7th July, the working village template has been updated including the 8th emerging issues template with village questionnaire. TB to discuss with Swinford School traffic calming measures during school hours as there is an old access with parking next to school.

7. Topic overlaps

Housing group identified overlaps such as school parking to ensure housing and CFAT are not overlapping. GM raised point of school numbers dramatically changing with new intakes, JR confirmed the class intake.

Resolved: GM to meet with DS to discuss overlaps within groups.

8. Draft Policies

JR suggested working draft documents to go to PC for feedback, all agreed these need to be one whole document to ensure information is not overlapped between groups, Groups will be putting together draft documents to collate and present to PC. Date for meeting the PC to be confirmed.

Resolved: TB to seek an update from GK on decision of housing number.

9. Berries Update

JR advised there had been some objections to the leaflet sent to the village, Villagers are angry that the meeting happened, she states it was an informal meeting and no commitments were made. GM agreed that objections and comments received have been incorporated onto the groups notes and minutes.

10. Open Day Event

Event time to be changed to 15:30PM – 8PM, Tb advised all to consider format for next NPAC meeting.

11. Date and time of next meeting

Monday 12th September at 19:30 pm

The meeting was declared closed at 8.57pm