SWINFORD PARISH COUNCIL

Minutes of Neighbourhood Plan Advisory Group meeting 16 05 2016

Members present: T Briars (TB) J Robson (JR) B Clapham (BC) M Wright (MW) G Mold (GM) A Hannant (AH) D Steele (DS) L Osborne (LO)

G Kirk (GK) in attendance

1. Apologies
   None

2. Declaration of interest
   None

3. Minutes of the last meetings 21st and 28th March 2016
   Resolved: To confirm that these minutes were received and signed as correct at an NPAG working party meeting on April .
   To note that the PC requested changes to the minutes to show where the first meeting on March 21st was adjourned.
   As these minutes have already been received and signed as a true record by the NPAG it was resolved that they should not be amended.
   That it be noted that the meeting on March 21st was adjourned at the end of discussion on item 4 (Open Event Content). On March 28th the meeting was re-convened and addressed item 5 onwards.

4. Outcomes from Open Event April 14th 2016
   Resolved:
   • A photograph of the housing survey chart will be inserted into the report that GK has compiled.
   • JR will check the actual number of attendees and forward to GK also for inclusion
   • A narrative will be written for the housing section and sent to GK (TB)
   • JR will confirm the numbers for the theme groups to GK
   • GK will tighten the ‘working objectives’ for the event
   • A final copy of the report together with the analysis of the questionnaire and the power point slides from the event will all be available by the end of May so that they can be circulated for the next PC meeting

GK confirmed that the number of attendees (between 50 and 60) is above average for a community this size.
The group agreed that the event had been very successful. A set of reflections and comments has been received from Cllr Kilbane, these were considered at length. It was also reported that Cllr Underhill has asked to address the housing theme group once it gets underway
   Resolved; TB to contact Cllr Kilbane to thank him for his contribution, his comments to be included in the information for the relevant theme groups. TB to contact Cllr Underhill and invite him to attend a meeting of the housing theme group.
5. 'The Berries' Housing Development

JR declared a non-pecuniary interest in this matter which concerns plans being developed by her near neighbours.

There has been an approach by Armstrong Rigg Planning (architects of the project at 'The Berries', Stanford Rd) for a meeting with the NP group to discuss the outline plans for the site. GK reminded the group that the housing group will have the power to allocate sites for development. It is in the interests of the community to engage with owners and developers. As the NP progresses the housing group will be inviting other interested parties to discuss their plans. Hearing what may happen at 'The Berries' is a useful first step.

GK also informed the group that HDC have reduced the number of options that they consulted on for housing development in the local plan. There are now only four options instead of the original nine, with the Lutterworth SDA being a preferred option. This means that the possible upper limit for housing in Swinford would be reduced from 67 to 51, however GK warned that central government may demand a 10%-15% uplift and that the community ought to think in terms of a possible final upper limit of 56-57. This will be finalised in September 2016.

Resolved; The architects and owner/developer of 'The Berries' to be invited to meet with the NPAG on Wednesday June 22nd at 7.30pm and that this will be the start of a process of engaging with interested local landowners over time.

• GK will provide a housing needs analysis to use as part of the consultation exercise.
• Members of the PC to be invited to the meeting on June 22nd.
• Members of the housing theme group also be invited to attend

6. Theme Groups

GK presented a paper (attached) with background information about establishing theme groups. The contents were discussed at length.

Resolved;

• There will be three theme groups 'Housing and the Built Environment' (BC, LO and GM to lead) ‘Community Facilities, Amenities, and Transport’ (TB and MW to lead) ‘The Environment and Open Spaces’ (JR, DS and AH to lead)
• TB to email the distribution list with details about theme groups.
• The meeting to begin the whole process will be on Monday June 6th at 7.30pm

7. Next Meeting

The next main NPAG meeting to be held on Wednesday July 13th at 7.30pm

The meeting was declared closed at 9.29pm