

Memorial inspections

As the authority, Swinford Parish Council is responsible for the protection and safety of all cemetery users under the Health and Safety Act 1974. We have a programme of memorial inspections at the Rugby Road Cemetery:

Inspections of the memorials at this site are scheduled to take place every year and we will assess the stability of the memorials. These will involve:

- Visually - all structural defects to be assessed and recorded
- Using hand pressure up to approximately 25 kg

Comprehensive details about each memorial will be recorded. A digital photograph of memorials dilapidated, in disrepair and unstable will be taken as a permanent record of their condition. The memorial stability test will not be used to test box tombs in churchyards. Any memorials failing the test will be temporarily secured or laid flat, Letters will be sent to the contact explaining the emergency action. If this is not possible, dangerous structures will be cordoned or fenced off and a danger warning sign put up. We will take reasonable steps to contact memorial owners within 28 days of emergency actions being taken.

It is the responsibility of memorial owners to undertake repairs to memorials or arrange for them to be reinstated. A memorial mason registered with us must be appointed to undertake this work and a memorial application submitted to us. If you need any further information on the cemetery in Swinford, please contact the Parish Clerk e-mail clerk@swinfordparishcouncil.gov.uk