

SWINFORD PARISH COUNCIL

All Councillors are summoned to a

SWINFORD PARISH COUNCIL MEETING

on Tuesday April 5th 2016 at 7.30pm

at Swinford Village Hall

AGENDA

1 Apologies

2 Declaration of interest by Councillors

3 To agree the Minutes of the Extraordinary meeting March 17th 2016 APPENDIX 1

4 Parishioners Time

Matters arising from minutes

5 (a) To receive the minutes of the NPSG 4 January 2016 APPENDIX 2

(b) To receive the minutes of the NPSG 15 February 2016 APPENDIX 3

6 RCC Update from KK

7 Harborough Lifeline Update from KK/HU

8 Cemetery maintenance Update HU APPENDIX 4

9 Assets of Community Value Update from TB

10 Grants Update from JR

11 Green waste Update from KK/HU

12 VAS Update from KK

13 Parish Meeting May 2016 Timing (19:00?)

Agenda items: Accounts
Chairman's report
NPSG

14 Content of Parish Council Agenda

Proposal by HU that:-

Para 9 of Standing Orders be amended to include the following additions:-

“ A) No Item shall be included on the Agenda unless it is accompanied by a brief description of the subject to be discussed and if appropriate a Proposition.

B) The Chair shall have the discretion to add urgent Items to the Agenda at a meeting if they require a response or action before the next scheduled meeting of the Parish Council.

C) The Chair shall have the discretion to allow additional papers to be introduced at a meeting if they are relevant to a debate, the information was only available following publication of the Agenda, and any such papers are provided to all Parish Councillors.”

15 PC email account and history

Appendix 5

Proposals by KK that:

a) No data, email or file be held off the PC's machine, such as in 'cloud' storage.

b) All Identities, account codes, passwords and 'Security questions' for accessing the PC's computer and all of its facilities/applications be held centrally, such that the Council avoids the situation of not being able to access its own details/data in the event of an absent 'key user'.

c) The Council takes steps to ensure it has a contingency against the loss of access control.

16 Clerk recruitment process

17 Planning

None so far

Matters for discussion

16 Payments

A E-On **£88.91**

Appendix 6

B Closing end of year accounts

Appendix 7

17 Date and time of next meeting

K Kilbane Chairman, Swinford Parish Council

30 March 2016