

# SWINFORD PARISH COUNCIL

## All Councillors are summoned to an

Extraordinary

### PARISH COUNCIL MEETING

on Thursday March 17th 2016 7.30pm

at Swinford Village Hall

#### AGENDA

- 1 Apologies
- 2 Declaration of interest by Councillors
- 3 Minutes of 2/8 Feb 2016
- 4 Minutes of 1 March 2016
- 5 Parishioners' time
- 6 Banking To note communication regarding:
  - a Change of address/contact
  - b Charges
- 7 Payments
  - a Eon To report invoice of £84.75 – to be queried with Eon
  - b RCC To consider renewing subscription of £50 – additional charges may apply? Appendix 1
  - C HMRC EPS To note no payment (Kk to Search accounts/PAYE)
- 8 Harbrough Lifeline  
To define distribution of donated publicity Appendix 2
- 9 Grants
  - a Village Hall: To approve payment of CIC funding for decoration, £2,180 as per minute 08/16/c/a.
  - b Swinford 2000: To consider request for £500 to cover:
    - i One year insurance premium;
    - ii Repairs to access gate & fencing. Appendix 3

- 10 Green waste collection**
- A To confirm that PC funds the collection for Village Hall/PCC. Appendix 4**
- b To consider the request from S2000 to fund the annual subscription for this. Appendix 5**
- 11 Website To consider implications of this update, and determine action. Appendix 6**
- 12 Cemetery:**
- a Rateable value: To consider/delegate action Appendix 7**
- b Maintenance: To determine action for 2016 maintenance Appendix 8**
- 13 Proposal to amend Financial Regulations.**
- To allow the Parish Council the same flexibility for awarding works of a value between £3,000 and £20,000 as is the case with works over £20,000 (see Para 11.1 e) it is suggested that Para e) be amended by replacing £20,000 by the figure of £3,000.
- In addition, Para 11.1 f) a) should be amended to read "...the Council shall usually obtain....."
- This would ensure consistency in relation to the commissioning of all works over £3,000 whereas the current Fin Regs are more stringent for works below £20,000 than they are for works over £20,000 which seems to be illogical.
- 14 VAS To determine progressive action to retrospectively authorise J Pitman to sign the agreement for LCC to commence work. Appendix 9**
- 15 Report re Pension scheme**
- 16 To approve Person specification for the role of Clerk/RFO Appendix 10**
- 17 To approve Job specification for the role of the clerk/RFO Appendix 11**
- 18 To determine advertisement for Clerk's role Appendix 12**

**13 March 2016**

**Keith Kilbane Chairman, Swinford Parish Council**