

SWINFORD PARISH COUNCIL

All Councillors are summoned to a
SWINFORD PARISH COUNCIL MEETING
on Tuesday June 7th 2016 at 7.30pm
at Swinford Village Hall

AGENDA

1 Apologies.

2 Declaration of interest by Councillors.

- 3 a) To agree the Minutes of annual meeting 10 May 2016 Appendix 1
b) To agree the Minutes of audit meeting 27 May 2016 Appendix 2
c) NPAG open day 14 April report (deferred from 10 May) TB

4 Parishioners' Time.

Matters arising from audit. Appendix 3

5 a) Auditor point 5: **Proposal** To set up a monitoring procedure, to check start, availability and receipt dates.

5b) Point 9: **Proposal:** To change procedure to exhaust cheque/PIS books sequentially, not reserve to a year.

5c) Points 10,11: **Proposal:** To establish tighter control, on ALL projects:

Report to EVERY PC meeting on: Budget, spend so far,
progress vs planned timeline,
projected cost outcome vs budget.

i) NPAG; ii) Cemetery; iii) VAS

Matters arising from minutes.

- 6 a) NPAG Open day report (deferred from 10 May) Appendix 4
6 b) Assets of Community Value (deferred from 10 May) TB
6 c) Electoral Review: KK
7 Cemetery extension HU Report Appendix 5
Proposal: That the recommendations in the report are accepted, and Councillor Underhill be authorised to expedite the project with all dispatch.

8 Content of Parish Council Agenda

Proposal by HU that:- Para 9 of Standing Orders be amended to include the following additions:-

“ A) No Item shall be included on the Agenda unless it is accompanied by a brief description of the subject to be discussed and if appropriate a Proposition.

B) The Chair shall have the discretion to add urgent Items to the Agenda at a meeting if they require a response or action before the next scheduled meeting of the Parish Council.

C) The Chair shall have the discretion to allow additional papers to be introduced at a meeting if they are relevant to a debate, the information was only available following publication of the Agenda, and any such papers are provided to all Parish Councillors.”

9. Five Parishes update:

10. Insurance: Update from KK

11. PC email account and history

Appendix 6

Proposal: That the Council takes steps to ensure it has a contingency against the loss of access control.

Matters for discussion

12. Planning: Nothing so far

13. Swinford Parish Council Corporate id. What to use? NPAG logo or web site header?

14. Lighting: Parishioner request for more on Rugby Road

15. Referendum posters

16. Payments

A	Swinford Village Hall	£130
B	Harborough District Council	£36.78
C	Eon Increase in rate of 20p/kWh	

17 Date and time of next meeting

K Kilbane Chairman, Swinford Parish Council

1 June 2016

Public and Press welcome to attend